Ref: NIET/IQAC/2025-26/10

Date: 09/12/2025

NOTICE

From : Director	To : All Concerned

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting

The **Internal Quality Assurance Cell** is established in the institute to enhance the quality. IQAC meetings are essential for monitoring, assessing, and enhancing academic and administrative performance, ensuring that the institution meets its quality goals through the implementation of best practices.

For the same an IQAC Meeting has been scheduled as per following:

Session Chair: **Dr. Vinod M. Kapse (IQAC Chairperson)**
Date: **10th December 2025 (Wednesday)**
Time: 10.00 A.M.
Venue: Board Room

Agenda:

1. Comprehensive Review of NAAC Preparedness
2. Review of National Institutional Ranking Framework 2026
3. Review of workshop conducted for Virtual Lab through IIT Delhi
4. Review Preparations of Conference Launching International Conference on Smart Technologies Empowering Sustainable Development (ICSTESD)-2026
5. Review for Preparations of NBA of Information Technology & Biotechnology
6. Academic Audit-Planning Even Sem 2025-26
7. Proposal to develop International Cell Module on ERP
8. Any other Points with the permission of the Chair.

Kindly attend the meeting as per the above schedule.

(Dr. Vinod M. Kapse, Director)

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Copy to through ERP/Email:

- Hon'ble M.D/A.M. D (for kind information please)
- All IQAC members and special invitees (for kind information please)
- Registrar for record

Noida Institute of Engineering & Technology
Internal Quality Assurance Cell

Minutes of Meeting

Date (Day) : 10th December 2025 (Wednesday)

Time : 10:00 A.M.

Venue : Board Room

Agenda:

1. Comprehensive Review of NAAC Preparedness.
2. Review of National Institutional Ranking Framework 2026.
3. Review of Workshop conducted for Virtual Lab through IIT, Delhi
4. Review preparations of conference launching International Conference on Smart Technologies Empowering Sustainable Development (ICSTESD)-2026
5. Review for Preparation of NBA of Information Technology & Biotechnology.
6. Academic Audit-Planning Even Sem. 2025-26
7. Proposal to develop International Cell Module on ERP
8. Any other points with the permission of the Chairperson.

Members Present:

Dr. Vinod M. Kapse	Dr. Anil K Ahlawat	Dr Arun K Tripathi	Dr. Anjana Rani Gupta
Dr. Ritesh Rastogi	Dr. Ashish Kr Chakraverti	Dr. Anand Kumar Gupta	Dr. Tripti Sharma
Dr. Deepti Gupta	Mr. Mayank Deep Khare	Dr. Apoorva Joshi	Dr. Raju
Dr. Pavan Kr. Shukla	Dr. Abhishek Pratap Singh	Dr. Rashmi Mishra	Dr. Sonia Munjal
Mr. Narendra Pratap Singh	Mr. Vinay Tiwari	Mr. Usman Ovais	Dr Sangeeta Arora
Mr. Rajat Bhateja	Ms. Aditee Mattoo	Dr. Pravesh Soti	Dr Rajesh Kumar

Agenda	Point of Discussion	Decision Taken
Welcome Remarks	IQAC-Chairperson welcome all members in the meeting. He motivated all the members to do all the tasks religiously in view of quality. He has also taken feedback from Heads and Deans to complete all types of Survey and feedback.	----------
Comprehensive Review of NAAC Preparedness	The IQAC Chairperson discussed that NAAC preparations must be completed within a month. The Coordinator IQAC presented attribute wise progress to IQAC members. The IQAC chairperson motivates all departments to provide all data related to the NAAC preparation within the stipulated time. The chairperson emphasized that NAAC is very important to all faculty members, staff members & students so complete the task in stipulated time. It is suggested to HoDs that at the time of approval for Competitive Exams or any other	Suggested to complete the task by the end of month **(Action by Attribute Owners, Deans & HoDs & Functional Heads)**

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	letter of authentication keep the proofs for future reference. Because this data is important for all NBA and NAAC.	
Review of National Institutional Ranking Framework 2026.	The Chairperson discussed with all IQAC members that NIRF 2026 registration has been done and highlighted the major parameters of the NIRF framework such as teaching, learning and resources, research and professional practices, graduation outcomes, inclusivity and outreach as well as perception. He asked NIRF Coordinator to collect the data from all stakeholders in timely manner and review thoroughly.	To collect and review the data for NIRF Ranking 2026. **(Action by NIRF Coordinator)**
Review of Workshop conducted for Virtual Lab through IIT, Delhi	The IQAC Coordinator told that Institute is a Nodal Centre of IIT Delhi. As Nodal Centre, one workshop is conducted by CSE(IoT) department. The virtual lab is very useful for the students. They can access lab anytime from anywhere for all disciplines. The Chairperson told the Nodal Coordinator to conduct more workshops in the other departments also. IQAC Coordinator also told that the virtual lab can be given as project to students. Dr Arun K Tripathi, Dean (SCSET) shared that he has already started the project of Virtual Lab with students. He showcases the Experiments of Operating Systems. All IQAC members appreciated this initiative. IQAC Chairperson is also motivated to give this type of live project to students. He highlighted that students will also learn from these types of projects.	To conduct more workshops and motivate students for development of Virtual Labs. **(Action by Nodal Coordinator)**
Review preparations of conference launching International Conference on Smart Technologies Empowering Sustainable Development (ICSTESD)-2026	The Chairperson told the IQAC members that International Conference "Smart Technologies Empowering Sustainable Development (ICSTESD)-2026" is scheduled on 28th and 29th August 2026. He invited Dr Arun K Tripathi, Dean (SCSET) to discuss the progress on the preparations. Dean (SCSET) said that the website is ready for the conference. The application has been submitted to Microsoft CMT. As soon as they receive a response, the submission of papers will be started.	Complete all the tasks on time for the smooth execution. **(Action by Dean SCSET)**
Review for Preparation of NBA of Information Technology and Biotechnology	The Chairperson discussed that NBA is scheduled for Information Technology and Biotechnology courses. The Chairperson reviewed the data presented by Head IT. The Chairperson suggested showing Criterion Wise progress with the Criterion Owners. The HoDs (IT, BT) are suggested to personally communicate the	Criterion Wise Completion **(Action by HoDs IT, HoD 21)**

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	suggestions to each Criterion Owner. All incorporated suggestions are to be reviewed by HoDs before presenting them to Director.	
Academic Audit-Planning Even Sem. 2025-26	The IQAC Coordinator discussed that Academic Audit-Planning has been scheduled from 6th January 2026 to 8th January 2026. The IQAC Chairperson insisted that all preparations must be done before the commencement of the semester. The IQAC Coordinator emphasized that in all subjects Peer Learning, Game Based Learning and Group Learning may be included. The IQAC Chairperson motivated the team to include such activities in all the subjects. He also said that to engage all the students in the activity. It is also suggested that we prepare the record of all these activities with supportive documents i.e. Geotagged Photos, List of students participated etc.	Smooth Conduction of Academic Audit Planning Even Sem 2025-26 **(Action by IQAC Coordinator and Deans)**
Proposal to develop International Cell Module on ERP	The IQAC Coordinator invites the Mr. Rajat Bhateja (Head – International Cell) to present the International Cell Module on ERP. Mr Rajat Bhateja present all modules to IQAC members. IQAC Chairperson ask the house for suggestions. The IQAC member suggested that the module can be created separately for international use and give the link on ERP. The Mr. Usman Ovais, Alumni representative suggested that module can be created with the help of students. He is ready to guide the students.	To check the feasibility of development **(Action by Head International Cell)**
Organization of Train the Trainer program in Collaboration with INTEL	Department of CSE(AI) is planning to conduct Train-the-Trainer (TTT) programme for faculty covering three courses: Introduction to AI, Introduction to Machine Learning, and Data-Centric AI. Proposed dates are 5 to 8 January 2026, daily. The study material will be provided by INTEL. The Department of CSE(AI) will be spearhead and provide a supplementary training program on Natural Language Processing (NLP) for 100 students across the department during the even semester of the 2025-26 academic year. All participating students will receive an additional certificate, issued in collaboration with Intel and NIET.	To complete all the communication with INTEL to organize TTT **(Action by HoD CSE(AI))**

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Noida Institute of Engineering & Technology
Internal Quality Assurance Cell

Review Progress of 1st International Conference on Advanced Materials, Manufacturing, & Thermo-fluid Systems (ICAMMTS-2026)	IQAC Chairperson shared that 1st International Conference on Advanced Materials, Manufacturing, & Thermo-fluid Systems (ICAMMTS-2026) will be conducted by Mechanical Department on 27th & 28th March 2026. Dr Abhishek Pratap Singh shared that he has registered on the platform Microsoft CMT for the acceptance for paper. All internal committees are in place. The brochure is sent through mail for the deadlines of the conference	Timely completion of all tasks related to conference **(Action by HoD(ME))**
Closing Remarks	The Chairperson appreciated all IQAC members for their suggestions during the meeting. He also encouraged the School of Computer Science and Emerging Technologies to start the preparation of NBA. He also motivates all the stakeholders to complete all tasks on time.	----------

(IQAC Coordinator)

(Chairperson)

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